

**Lawrenceville Downtown Development Authority
Board Meeting Minutes
March 24, 2008**

DDA MEMBERS PRESENT: Mike Reedy (Chair), Marie Beiser (Vice Chair), Larry Still, Mary Kay Jordan

OTHERS PRESENT: Tony Powell (Webb, Tanner, Powell, Mertz & Wilson), David Gussio (WTPMW), Dr. Judy Johnson (City Council), Private Citizens and Property Owners.

The Board members of the Lawrenceville Downtown Development Authority met on Monday, March 24, 2008 at 7:00 pm at Old City Hall in Lawrenceville, GA. Jay Markwalter, DDA Staff, kept the minutes of the meeting.

1.0 – Call to Order – Mike Reedy called the meeting to order at 7:05 pm.

2.0 – Quorum – It was determined that a quorum was present.

3.0 – Minutes – Mary Kay Jordan made a motion to approve the February 25 minutes, which was seconded by Marie Beiser. The motion passed unanimously.

4.0 – Agenda Approval – Following the approval of the minutes, the agenda was approved with a motion from Marie Beiser, which was seconded by Larry Still. The motion passed unanimously.

5.0 – OLD BUSINESS

5.1 – Trolley Service Update

Jerry Moore gave an update on the latest correspondence with Gwinnett County, logistics, and promotional plan for launching the trolley shuttle service. Jerry Moore suggested that even if GJAC administration gave final approval during the week to start the trolley April 1, it would be better to wait until at least April 7 to better advertise the shuttle service. The necessary trial period contract would also have to be executed. Board discussion led to a suggested Special Call meeting for the following Monday, March 31st allowing more time for operational and contract details to launch the trolley. Larry Still made a motion to call a Special Call meeting regarding the trolley service, if GJAC approved the April launch, for next Monday, March 31st. Marie Beiser seconded the motion followed by full board approval.

5.2 - Update of DDA Historic Zone recommendations to City

Continuing the discussion regarding the historic overlay area within the downtown overlay, Chairman Mike Reedy gave a recap to the Board and public about the ongoing issues with the historical overlay architectural standards. Chairman Reedy opened the floor for further discussion on districts, preservation, and zoning. Other cities' Local Preservation Ordinances were referenced. Chairman Reedy suggested that the University of Georgia's Paul Kreager may even be able to help with the zoning concerns – Mr. Kreager is scheduled to join the DDA in the next few months to discuss DDA operations for creating income streams. Chairman Reedy ended the discussion asking the Board for help with ideas and photographs from areas and

structures in Lawrenceville to display properties that the Board members feel have historical importance, value, or image. Chairman Reedy mentioned that he would ask Kathy Monroe and Danny Gravitt for the assistance also. The Board agreed to help with the research to re-visit the issue.

5.3 – Downtown Crosswalks

There was a general discussion revisiting the need for downtown crosswalks - the type of crosswalks and the timing of possible implementation. There was both Board and public input with a sense of urgency that the DDA continue to address the issue and express the importance to the city council for the necessary traffic calming tools to help the downtown business district.

6.0 – NEW BUSINESS

6.1 – Discussion of Future Agenda Items

Chairman Reedy and the Board suggested that future agenda items should include 1. A possible visit from Paul Kreager with the University of Georgia regarding DDA operations and income streams as well as any other helpful development management suggestions 2. Welcome Center renovation status 3. Park Space planning 4. Signage - including historic and wayfinding signs system 5. Depot area planning 6. Trail name dedication status

Chairman Reedy mentioned he would work with DDA staff to help with the collection of suggested names for a future Trail dedication.

7.0 - Citizen Comments

Don Segars, representing the downtown 1st Baptist Church, introduced their new Senior Pastor, Inman Houston to the DDA Board of Directors and staff.

Agnes Tarnowsky, local downtown business owner of Crafty Confections, asked the DDA to please continue addressing the issue of downtown business owners and employees parking in the storefront spaces. She mentioned that their actions interfere with necessary customer parking usage.

Chairman Reedy asked to add a necessary action item regarding the Welcome Center renovation. He asked the Board to approve a special project contract for the sum of \$1,000 for local architect Gordon Lawrence, Lawrence Design Group, to create construction documents for the rear parking area and new downstairs restroom for the Oakes House Welcome Center. Chairman Reedy referred to the contract document outlining the scope of work and pricing. Marie Beiser made a motion to approve the contract for the work and Mary Kay Jordan seconded the motion followed by full Board approval.

8.0 – Adjournment – The meeting was adjourned at 8:55 pm with a motion from Mary Kay Jordan and a second from Marie Beiser. The motion to adjourn passed unanimously.

Respectfully submitted by Jay Markwalter.