



## Participant Registration Form

December 14, 2019 at 5:30 pm

Name of Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**Please complete the following for proper spacing and placement of your entry:**

Total length of vehicles(s) and /or float: \_\_\_\_\_

Number of Walkers: \_\_\_\_\_ Horses: \_\_\_\_\_ Other (please specify) \_\_\_\_\_

Category:    Military     Marching Band     Business     Political     Other

Other information: \_\_\_\_\_

**By completing this form, I acknowledge that I have read and agree to the Lawrenceville Hometown Christmas Parade general rules and guidelines.**

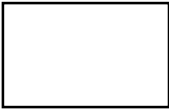
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

For questions or additional information, please contact our event team at [Events@lawrencevillega.org](mailto:Events@lawrencevillega.org).

# Lawrenceville's Hometown Christmas Parade

## *Entry Description Form*



For Official Use

\*Please provide a brief description of your entry/organization to be used when announcing your arrival in front of the main viewing area.

**Organization Name:** \_\_\_\_\_

**Description:** \_\_\_\_\_

\_\_\_\_\_

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# Lawrenceville's Hometown Christmas Parade

## *General Rules and Guidelines*

1. **This year's theme is "*What Christmas Means to Me.*"**

We encourage entry designs to be in keeping with the theme. We recognize it is not always possible, however, the general theme of the parade is "Christmas" and we require every entry to follow this general theme. The City of Lawrenceville reserves the right to determine the overall appropriateness of any entry in the Christmas Parade and to deny entry to anyone not adhering to the general theme of the parade.

2. **THERE WILL BE ONLY ONE LIVE SANTA CLAUS**, which is provided by the City of Lawrenceville. If a live Santa Claus is in your entry, your entry will be DISQUALIFIED and taken out of the parade line-up! NO EXCEPTIONS.

3. **Every entry MUST be lighted. NO EXCEPTIONS!!** This means any person(s) walking, including chaperones must be lighted. All vehicles must be lighted. Entries without lights will not be admitted in the parade line-up. Headlights of vehicles do not qualify. Battery operated lights can be purchased at most variety or hardware stores in the area.

4. No alcoholic beverages or smoking will be allowed on or around the parade entries or route.

5. Candy may be tossed lightly to the crowd by walkers ONLY. Candy may NOT be tossed from any vehicle, float or in the street.

6. All vehicles shall maintain a safe speed and must be safely operated.

7. All entries 12 years and younger MUST have an adult present.

8. Guard railings must be at least 42 inches high on all floats that will have active movement.

9. Operator of float and/or vehicle(s) must hold a valid driver's license.

10. **ALL ENTRIES MUST BE LINED UP BY 4:30PM.**

11. All entries must maintain a space of 15 feet from the entry ahead. If any entry stalls or stops, the parade will move around it. Any entry not completing the route as a complete unit will be disqualified. The determination of entry placement and category is governed by the Parade Director and is final.

12. If paper is used in the construction of an entry, the paper must be flame retardant. A fire extinguisher (size 2A-10 BC or larger) is required on all entries. Floats may be inspected by the Gwinnett County Fire Department, or other designee, in the staging area.

13. Bands must play continuously; with no more than eight (8) complete cadences between selections.
14. Only holiday music shall be played.
15. This is a holiday parade and children are especially encouraged to participate, as individuals or as a group. We welcome commercial floats and tasteful advertising is allowed.
16. Any entry violating any of the above rules or not keeping with the theme of the parade will be immediately removed from the parade and will be subject to disqualification from future parade participation.
17. Dance teams are first come, first serve. The City seeks to have a variety of groups and may limit the number of dance teams at its discretion.
18. Entries with cars clubs will be limited to eight (8).
19. Information concerning line-up, position number, maps, rules and regulations will be sent approximately seven (7) days prior to the Parade date.

### **Entry Fee:**

There will be a \$25 entry fee per organization.

### **Registration Deadline:**

The deadline to register for participation is **November 22, 2019**.

*Space is limited so registration may close early at the City's discretion.*

Please mail your application and entry fee to:

City of Lawrenceville, Attn: Events - Christmas Parade | PO Box 2200, Lawrenceville, Georgia 30046

Applications received without payment will not be accepted.

### **Parade Route:**

Applicants will be contacted with route information and final event details by December 1<sup>st</sup>.

For questions or additional information, please contact our event team at [Events@lawrencevillega.org](mailto:Events@lawrencevillega.org).

### **Inclement Weather Plan:**

Please note that if weather does not permit the parade to take place on December 14th it will be rescheduled for Sunday December 15th at 2:30pm. Please follow us on the City of Lawrenceville's Facebook page or visit the city's website at [www.lawrencevillega.org](http://www.lawrencevillega.org).